

**Oxford Academy & Central School Board of Education
Regular Meeting
September 7, 2021**

Mr. O'Brien called the meeting to order at 6:00 p.m.

Call to Order

Mr. O'Brien led those present in the flag salute.

Flag Salute

Building principals introduced new teachers.

New Teachers

Additions: None

Additions/

Deletions: None

Deletions

Present were Trustees: Timothy O'Brien, Julie Gates, John Godfrey, Nathaniel Emerson and Betsy Locke.

Present

Superintendent

John Hillis

Business Administrator

Joseph Gugino

District Clerk

Michele Rice

High School Principal

Dawn Hover

Middle School Principal

Gregory Lehr

Primary School Principal

Brian Collier

Visitors

Visitors

Ashley Winter, Brandon Howe, Nin Savasta, Janine Federowicz

Approve Minutes

Meeting

Mrs. Gates made a motion, seconded by Mrs. Locke to approve the meeting minutes of August 2, 2021. Yes-5, No-0, Motion carried.

Minutes

Reports/Presentations

Insero & Co., External Audit Report - Insero & Co., LLP shared a summary of the financial statements for the 2020-2021 independent audit. They revealed an unqualified (clean) opinion on all financial statements. One finding was the unfunded balance being over the 4% allowable amount (\$1,612,620 in excess of the allowable limit). They also reported that the prior year school lunch deficit has been corrected. They reported a qualified opinion due to the accounting controls of extracurricular accounts. The Board thanked Insero & Co for their presentation.

**Insero & Co.
External
Audit Report**

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolution G1. Yes-5, No-0, Motion carried.

09-21(1) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept the Independent Audit of Insero & Co., LLP Certified Public Accountants for the 2020-2021 school year of the Oxford Academy and Central School District as given.

**External
Audit Report**

Leadership Team Updates

Mr. Collier reported the first day back for staff went well and a lot of parents/students attended the meet and greet. He reported all teachers completed some sort of professional development over the summer. Mr. Collier thanked Denise Shaver for painting a campfire and tree in the building for a new program. The summer program was well attended and will be reported on at a later meeting.

PS Update

Mr. Lehr reported the summer bridge program held three 2-week sessions. One student was employed and paid through the catalyst program. Teachers focused on skills curriculum throughout the summer. One initiative was to create electives for the last period of the day.

MS Update

(Living classroom to learn caring and responsibility, a sensory room, creating an advisory group.) The science department aligned the science curriculum to the fabrication lab curriculum.

Ms. Hover reported high school teachers completed professional development over the summer and have added a few new courses. Ms. Hover reported the district will have interim social workers working with students and helping them reengage with school. Mr. Davis reported fall sports are in full swing with football and soccer numbers a little shaky but golf, volleyball and girls soccer numbers are good. Modified numbers look good as well. Friday night is the first football game. The scoreboard is not working because it was hit during a storm but a replacement has been ordered. Mr. Davis reported having more non-teacher coaches than ever before. Mrs. Locke asked about guidelines on coaches to players ratios. Mr. Davis was not aware of any guidelines. Mr. Godfrey noted he has scheduled an athletic advisory committee meeting for next Wednesday at 6:30 pm in the PS multipurpose room.

HS Update

Athletic Update

Public Comment

Ashley Winter asked the Board what their view was on the critical race theory. Mr. Hillis noted NYS has a Diversity, Equity and Inclusion curriculum but it does not address critical race theory. The school district is not teaching critical race theory.

Public Comment

Superintendent's Report

COVID Update – Mr. Hillis reported that employees will be required to be tested weekly if they are not vaccinated and/or willing to provide proof of vaccination. Students can be tested upon parent permission.

COVID Update

Digital Fabrication Lab Update – Mr. Hillis noted Binghamton University is on board and trying to connect the program to the Community Schools Program (connecting local schools and businesses). There's discussions of hiring a person to build partnerships with Binghamton University, BCC, local businesses and schools. The salary of such person would be paid through grants and other entities. Mr. Hillis reported there are four initiatives currently with Binghamton University.

Digital Fabrication Lab Update

At 6:44 p.m., Mrs. Locke made a motion, seconded by Mrs. Gates to enter into executive session for the purpose of other matters made confidential by state or federal law and of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried. Mr. Lehr was invited to attend.

Executive Session

At 6:44 p.m., Ms. Hover and Mr. Collier were excused.

Excused

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

Clerk Pro Tem

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 6:55 p.m., Mr. Lehr was excused.

Excused

At 7:37 p.m., Mrs. Gates made a motion, seconded by Mr. Godfrey to come out of executive session.

Come out of Executive Session

Communications

None

Board Committee Reports

Finance – Met 9/7/21 @ 5:30 pm

BOE Committees

Policy – Will schedule a meeting
Buildings & Grounds – Met 8/2/21
Transportation – Scheduled to meet 10/4/21 @ 5:30 pm
Personnel – Scheduled to meet 11/1/21 @ 5:30 pm

Old Business

None

New Business

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolutions G2-G3. Yes-5, No-0, Motion carried.

09-21(1) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Parochial School Transportation request, as presented, for the following students for the 2021-2022 school year:

**Parochial
School
Transportation**

Valley Heights Christian Academy

Holy Family

**Jason Begeal
Abigail Sabines
Emily Sabines
Emma Jarred
Tucker Ives
Michael Ives**

**William Smith
Emmett Warner
Wyatt Wildenstein
Paysen Wildenstein**

09-21(1) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the 2021-2022 School Bus Routes as given.

**2021-22
School Bus
Routes**

Business Office

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolutions G4-G6. Yes-5, No-0, Motion carried.

09-21(1) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for July 2021.

**Internal
Claims
Auditor
Report**

09-21(1) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools and Board of Education Recommended Policy #8 Disposal of District Property, that this Board does hereby approve the disposal of the following surplus equipment: Bus #112, #114 and #115 in such a way as to maximize the net proceeds of sale via public auction and/or eBay.

**Surplus
Buses**

BE IT FURTHER RESOLVED: All proceeds from the sale(s) will be deposited in the General Fund.

09-21(1) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize, per Section 3653 of the Education Law, transferring \$585,000 of excess budgetary funds into the Capital Fund to use as payment of a Bond Anticipatory Note issued for the purchase of school buses in accordance with voter approved budgets and approve the final budget transfers for period ending June 30, 2021.

**Transferring
Excess
Budgetary
Funds**

Personnel

Mr. O'Brien noted Timothy Paden will be added as an assistant golf coach, step 2 stipend to Resolution 09-21(1) C4.

Mrs. Gates made a motion, seconded by Mr. Emerson to approve resolutions C1-C3 and C5-C8. Yes-5, No-0, Motion carried.

09-21(1) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept, with regret, **Melissa Chrystie's** letter of resignation from her position of Elementary Education Teacher, effective August 31, 2021.

**Elementary
Teacher
Resignation
M. Chrystie**

09-21(1) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Nicole DeRosa Padden's** letter of resignation from her position of Music Education Teacher, effective August 31, 2021.

**Music
Teacher
Resignation
N. DeRosa
Padden**

09-21(1) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the appointment of the following Mentors for the 2021-2022 school year, \$600.00 stipend per semester:

Mentors

Mentors and New Teachers

First Year Teacher	Teaching Assignment	Mentor	Semesters
Janine Federowicz	Music	Heather Pizza	1 st and 2 nd
Jessica Pinney	Special Education	Claudia Tefft	1 st and 2 nd
Nina Savasta	Music	James Champlin	1 st and 2 nd

09-21(1) C5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2021-2022 school year.

**Substitute
Teachers**

Hannah Baker - Uncertified

09-21(1) C6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve payment for services offered, to those whom qualify, during sporting events, including but not limited to, ticket taking, score keeping and/or crowd control, for the 2021-2022 school year to the following individuals:

Ticket takers

- | | | | |
|---------------------|----------------------|-------------------|--------------------|
| Margo Barrows | Michael Beckwith | Susanna Colquitt | Hope Crawford |
| Booker Davis | Jason Davis | Jennifer Davis | Timothy Davis |
| Irene DeJager | Matt Dorman | Joni Eaton | Christine Hinman |
| Katherine Kappauf | Megan Kappauf | John Knapp | Kaitlyn Korver |
| Ann Loomis | James (Woody) Loomis | Kimberly Marshman | Judith Moore |
| Kimberly Murrer | Denelle Northup | Elly Powers-Leech | Michele Rice |
| Christopher Rovente | Kathleen Ryan | Brenda Seiler | Ken Seiler |
| Rachel Seiler | Robert Shimer | Troy Smith | Kelly Stark-Spence |
| Todd Tefft | Theresa Woodford | | |

09-21(1) C7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the daily compensation rate of \$195.00 per day to be paid to Amy Branham for planning and performing the duties of Music Education Teacher, effective September 1, 2021 through December 22, 2021 or until a music education teacher is hired.

**Long-term
Music
Substitute
Teacher
A. Branham**

09-21(1) C8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept, with regret, **Rhonda Burnside’s** letter of resignation from her position of Special Education Teacher, effective September 30, 2021.

**Special Ed
Teacher
Resignation**

Mrs. Gates made a motion, seconded by Mr. Emerson to approve resolution C4. Yes-4, No-1 – Mrs. Locke, Motion carried.

09-21(1) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Fall Coaches for the 2021-2022 school year, pending coaching certification requirements.

Fall Coaches

<u>SPORT</u>	<u>COACH</u>	<u>SALARY</u>
Modified Football	Jonathan Dunckel	\$1,803 - Step 1
Modified Football	Richard Hunter	\$1,803 - Step 1
Modified Football	David Dunagan	\$1,803 - Step 1
Golf	Timothy Paden	\$2,580 – Step 2

Mrs. Gates made a motion, seconded by Mr. Emerson to approve resolutions UC1-UC7. Yes-5, No-0, Motion carried.

09-21(1) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby create one fulltime position of Teacher Aide, effective September 1, 2021.

**Create
Fulltime
Teacher Aide
Position**

09-21(1) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Lisa Disalvo’s** letter of resignation from her position of fulltime teacher aide, due to family health issues. Ms. Disalvo will remain on the teacher aide call back/eligibility list.

**Teacher Aide
Resignation
L. Disalvo**

09-21(1) UC3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve rescinding resolution **08-21(1) UC14** from the August 2, 2021 Meeting Minutes, and does hereby approve the appointment of **Chanalle Pecka-Tranvaag** to the position of Fulltime Teacher Aide subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective September 1, 2021, salary \$17,199. (Vice: **New**)

**Rescind
Resolution
08-21(1)
UC14**

**Teacher Aide
C. Pecka-
Tranvaag**

09-21(1) UC4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2021-2022 school year.

**Substitute
Support Staff**

- Penny Bauder** – Teacher Aide PT Sub
- Lori Kipp** – Teacher Aide PT Sub
- Lori Kipp** Typist PT Sub

09-21(1) UC5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Melanie Tumminia** to the position of Part-time Teacher Aide subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective September 1, 2021, salary \$6,825. (Vice: **D. Darling**)

**Part-time
Teacher Aide
M.
Tumminia**

09-21(1) UC6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Katie Blanchard** to the position of Full-time Teacher Aide subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective September 1, 2021, salary \$15,925. (Vice: **K. Green**)

**Fulltime
Teacher Aide
K. Blanchard**

09-21(1) UC7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the addendum to Account Clerk **Hope Crawford's** contact as presented.

**Account
Clerk
Contract
Addendum
H. Crawford**

Planning

Mr. O'Brien noted the following reminders.

- September 8 – Staff Development Day, No School
- September 9 – First Day for Students
- September 30 – Chenango County School Boards Association Fall Legislative Dinner, 6 pm
- October 4 – BOE Transportation committee Meeting, 5:30 pm
- October 4 – BOE Meeting, 6 pm, MS Conference Room

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Godfrey talked about being on the DCMO BOCES Board of Education.

**BOE
Comments/
Concerns**

At 7:44 p.m., Mrs. Gates made a motion, seconded by Mr. Godfrey to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

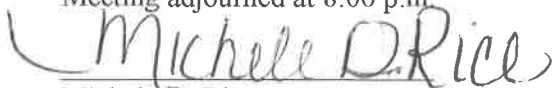
**Executive
Session**

At 8:05 p.m., Mrs. Gates made a motion, seconded by Mr. Emerson to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mr. Godfrey made a motion, seconded by Mr. Emerson to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 8:06 p.m.



Michele D. Rice
District Clerk

**Meeting
Adjourned**